

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	City Solicitor		
Contact person:	Nicole Walker Catherine Witham Nikki Deol Karen Blackmore		Telephone number: 01133788242 0113 3789072 0113 3789056
Subject²:	Settlement of Proceedings - subject to legal privilege Instaplanta (Yorkshire) Ltd v Leeds City Council		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.) To agree settlement of proceedings.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) To agree settlement of proceedings to conclude the proceedings without any admission of liability. After the Competition Appeal Tribunal decided not to provide the Council any protection on its costs, settlement represents the lowest cost option available for both parties.		
	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.


	To pursue proceedings would have resulted in significant, unrecoverable costs to the Council. Settlement proposals are prudent in the circumstances.	
Affected wards:	N/A	
Details of consultation undertaken⁴:	Leader of the Council	
	Chief Executive	
	Cllr Hayden (Executive Portfolio Member)	
	Cllr Rafique (Executive Portfolio Member)	
	Ward Councillors n/a	
	Director of City Development	
	Director of Communities, Housing	
Implementation	Officer accountable, and proposed timescales for implementation N/A	
List of Forthcoming Key Decisions⁵	Date Added to List:- Not applicable.	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call-in	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸ Head of Legal Services - N Walker	
	Signature 	Date 10/8/23

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.